



RECERTIFICATION APPLICATION

Name: _____
 Company: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Fax: _____
 Email: _____
 CHPA Member: ___ Yes (\$165) ___ No (\$265)

To RENEW:

- Candidates certified in 2007 only require 16 Continuing Education Credits.
- All other candidates require a minimum of 24 Continuing Education Credits earned in a 3-year period to recertify for the CCHP designation.
- CCHPs must renew every three years. This recertification application must be received by December 31 of the renewal year. All renewals are effective January 1.
- Candidates who do not renew by December 31 of their renewal year must sit for the exam again in order to be recertified.
- The recertification fee is \$165 for CHPA members and \$265 for non-members. Payment in US dollars must be included with this renewal application.
- Recertification is for three years.

CONTINUING EDUCATION CREDITS ARE ASSIGNED AS FOLLOWS:	
Activity	CEU's
CHPA Conference Attendance	10 per year
Network Connections Event Attendance	2 per event attended
Participation on CHPA Board of Directors	5 per year
NAA/ERC/CERC Convention Attendance	5 per convention
Participation as a Committee Chair	4 per year
Active Committee Participation	3 per year
Participation in related organization's events/classes	3 per event/day of multi-day event
Facilitator for a CHPA Network Connection Event	3 per event
Class Instructor (or speaker at CHPA/webinar/other related organization events)	3 per event/class
Articles Published	3 per article
Round Table Facilitator at CHPA Annual Conference	2 credits/year
Webinar Attendee	1 credit per hour of attendance

PAYMENT INFORMATION

Check (payable to CHPA) Visa Mastercard AmEx

Total Amount: _____ Billing Zip Code: _____

Credit Card # _____ Exp. Date: _____

Signature: _____

I certify that the attached information is accurate and I have met the requirements to be recertified as a CCHP designate.

 Applicant Signature Date